

Handwritten mark

PREPARED BY: Scott Danigole
DATE PREPARED: February 28, 2011
PHONE: 471-0055

LB 491

Revision: 00

FISCAL NOTE

LEGISLATIVE FISCAL ANALYST ESTIMATE

ESTIMATE OF FISCAL IMPACT – STATE AGENCIES *				
	FY 2011-12		FY 2012-13	
	EXPENDITURES	REVENUE	EXPENDITURES	REVENUE
GENERAL FUNDS	185,714		120,314	
CASH FUNDS				
FEDERAL FUNDS				
OTHER FUNDS				
TOTAL FUNDS	185,714		120,314	

*Does not include any impact on political subdivisions. See narrative for political subdivision estimates.

LB 491 requires all departments, offices, and institutions of the state government requesting appropriations to include in their budget request a biennial strategic plan, and monthly performance measurements.

The Budget Division (of Administrative Services) is charged with working with each governmental department and agency in developing such plans and measurements.

Section 2 of the bill requires all governmental departments and agencies biennial strategic plans to include:

- A statement of mission, goals, strategies, and performance measures
- Identification of priority and other service populations under current law and how those populations are expected to change within the time period of the plan
- An analysis of any likely or expected changes in the services provided by the department or agency
- Monthly input, output, and outcome measures for the department or agency, and
- A description of the activities of the department or agency that have received either lesser priority or have been eliminated from the department's or agency's mission or work plan over the previous year because of changing needs, conditions, focus, or mission.

The Budget Division is also made responsible for including progress towards outcome measures in the department and agency biennial strategic plan in their monthly budgetary report.

LB 491's provisions will impact every state agency, board, and commission that requests appropriation. It is impractical to survey every state agency, board, or commission to determine the fiscal impact at each. For this reason, the table at the top of this fiscal note captures the bill's impact on the Budget Division of Administrative Services. As the central functioning department responsible for coordinating and reporting based on the bill's provisions, the Budget Division will face costs not incurred at the agency level.

The costs incurred at the agency level will vary dramatically from one entity to another. This will be impacted by factors such as: budgetary complexity, diversity of activities, agency size, and current level of similar functions being performed. What follows at the end of this fiscal note's narrative section is a sampling of several agencies response for fiscal impact. This is not intended to provide a comprehensive look at the bill's impact.

If agencies face increased costs as a result of the bill's provisions, they will need to utilize the deficit and budget submission processes to identify and receive funding for such costs.

The Budget Division estimates the need for additional staffing of 1.0 FTE to address new workload issues that will be incurred. The Budget Management Analyst would be responsible for assisting departments, offices, and other institutions of the state with developing and submitting the information required by LB 491. This position would also support agency development of strategic plans and identification of performance measurement targets that are included with the biennial budget requests. The cost of this position is estimated to be \$122,814 in fiscal year 2011-12 and an annualized cost of \$120,314 per year thereafter. This estimate appears to be reasonable.

Beyond the staffing needs, the Budget Division estimates \$62,900 in start-up costs. The Office of the CIO estimates \$25,500 in one-time development costs to accommodate the required elements included in the monthly performance measurements in the Nebraska Budget Request and Reporting System (NBRRS). The Office of the CIO also estimates \$30,000 for one-time development costs to provide the required functionality for NBRRS and NIS generated monthly progress reports. The ongoing annualized cost for web hosting is estimated at \$14,400.

Finally, the Budget Division estimates \$7,500 in one-time costs to provide strategic planning and performance training.

There is no basis to disagree with these estimates.

The following agencies were asked to provide fiscal impact statements. They are included to illustrate *some* agencies anticipated impact. The figures listed below are not included in the table on page one of this fiscal note. There is no basis to disagree with the agency's estimates, since each agency's situation is different from its counterparts'. The needs from one agency to another are expected to vary widely.

DHHS – 3.0 FTE (annualized positions) at a total annualized cost of \$236,293. First year estimates include half-time equivalents and start-up capital expenditures. These positions would implement and maintain the biennial strategic plan and monthly performance measures to track progress. This estimate assumes the agency would begin this work in January 2012 in preparation for the budget request that will be submitted in fall of 2012.

State Patrol – 1.0 FTE Database Analyst with a cost of \$55,500 per year and start-up costs of \$50,000 to do something not clearly identified in the narrative of their submitted document. It is likely that this cost would address "Further refinements to the strategic planning process...to meet the monthly requirements for developing performance measures and providing data to a central repository for gathering this data."

Department of Correctional Services – 2.0 FTE to address workload issues associated with monthly input, output and outcome measures for the agency. The full annualized cost is estimated to be \$116,264. This estimate assumes the agency would begin this work in January 2012 in preparation for the budget request that will be submitted in fall of 2012. The fiscal year 2011-12 estimate is \$64,132.

University of Nebraska – The University currently produces and submits "Strategic Framework and Accountability" measures with its biennial budget submission. If this is deemed to be sufficient in achieving the bill's requirements, the University anticipates no additional fiscal impact. However, if this is insufficient, the fiscal costs could be substantial.

Nebraska State College System – is unable to provide specific estimates but does note that additional staff time would be required to translate strategic planning into monthly performance measures at each College.

Administrative Services (excluding Budget Division) – 1.0 additional position to assist in developing all aspects related to the delivery of the strategic plan and monthly performance measurements. The annualized cost of this position is estimated to be \$81,571. This estimate assumes the agency would begin this work in January 2012 in preparation for the budget request that will be submitted in fall of 2012. The fiscal year 2011-12 estimate is \$42,479. In addition, programming, software and maintenance costs are estimated to be \$164,747 for fiscal year 2011-12 and \$126,106 for fiscal year 2012-13.

DEPARTMENT OF ADMINISTRATIVE SERVICES

REVIEWED BY	Lynn Heaton	DATE	3/2/11	PHONE	471-2526
COMMENTS					
DEPARTMENT OF ADMINISTRATIVE SERVICES – STATE BUDGET DIVISION: Concur.					
DEPARTMENT OF ADMINISTRATIVE SERVICES – EXCLUDING STATE BUDGET DIVISION: The estimate provided by the Department of Administrative Services appears reasonable. In addition to the amounts noted by the agencies from which fiscal notes were requested, there will be some additional costs incurred by all state agencies, boards and commissions to comply with the requirements of LB 491.					
DEPARTMENT OF CORRECTIONAL SERVICES: The estimate provided by the Department of Correctional Services appears reasonable. In addition to the amounts noted by the agencies from which fiscal notes were requested, there will be some additional costs incurred by all state agencies, boards and commissions to comply with the requirements of LB 491.					
DEPARTMENT OF HEALTH AND HUMAN SERVICES; The estimate provided by the Department of Health and Human Services appears reasonable. In addition to the amounts noted by the agencies from whom fiscal notes were requested, there will be some additional costs incurred by all state agencies, boards and commissions to comply with LB 491.					
NEBRASKA STATE COLLEGE SYSTEM: Concur with the agency analysis that there will be some fiscal impact to comply with the provisions of the bill.					
NEBRASKA STATE PATROL: The estimate provided by the Nebraska State Patrol appears reasonable. In addition to the amounts noted by the agencies from which fiscal notes were requested, there will be some additional costs incurred by all state agencies, boards and commissions to comply with the requirements of LB 491.					
UNIVERSITY OF NEBRASKA: Concur with the agency analysis that there will be some fiscal impact to comply with the provisions of the bill.					

RECEIVED

FISCAL NOTE LB 491

FEB 25 2011

Fiscal Note 2011

Department of Administrative Services
State Budget Division

LEGISLATIVE FISCAL

	FY 2011-2012		FY 2012-2013		FY 2013-2014	
	Expenditures	Revenue	Expenditures	Revenue	Expenditures	Revenue
General Funds	185,714		120,314		120,314	
Cash Funds						
Federal Funds						
Other Funds						
Total Funds	185,714		120,314		120,314	

Section 1 amends section 81-132 to require agency biennial budget requests to be accompanied by a biennial strategic plan and monthly performance measurements. The section further strikes the word "increased" in reference to under what circumstances a budget request should include a statement in writing giving facts and explanations of reasons for each item of increased appropriation requested.

Section 2, subsection (1) amends section 81-1113 to include a requirement for the budget division to prescribe the forms and procedures to be employed by all departments and agencies of the state in compiling and submitting their biennial strategic plans and monthly performance measurements. The section once again states the requirement for agency biennial budget requests to include a biennial strategic plan, and that monthly performance measurements shall be provided for each program, subprogram, and activity within an agency.

The proposed statutorily mandated elements of the biennial strategic plan and the requirement for biennial budget requests to include monthly performance measurement targets will require programming changes to the Nebraska Budget Request and Reporting System (NBRRS). According to an estimate provided by the Office of the CIO (OCIO), the addition of the elements prescribed in section 1 and section 2(1) of the bill will cost \$25,500 in one-time developments costs.

Section 2, subsection (2) further amends section 81-1113 to provide that the budget division shall work with each governmental department and agency in developing a strategic plan and performance measurements for each program, subprogram, and activity on a monthly basis. Subdivisions 2(a) through 2(e) prescribe the minimum contents of the strategic plans. Among other things, the strategic plans are required to include monthly outcome measures.

The Budget Division will continue to work with state agencies in the development of strategic plans and performance measurements. Additional staff (not included in this fiscal note) will be required in the State Budget Division if the intent of LB 491 is an expanded role for the Division in an education and training capacity for strategic planning and performance measurement.

A third amendment to section 81-1113 provides that the budget division shall be responsible for a monthly report showing progress towards monthly outcome measures in the agency biennial strategic plan for each department and agency.

(continued on next page)

Major Objects of Expenditure						
Classification Title	11-12	12-13	13-14	11-12	12-13	13-14
	FTE	FTE	FTE	Expenditures	Expenditures	Expenditures
Budget Management Analyst/Senior	1.0	1.0	1.0	72,414	72,414	72,414
Benefits.....				32,370	32,370	32,370
Operating.....				78,430	15,530	15,530
Travel.....				500		
Capital Outlay.....				2,000		
Aid.....						
Capital Improvements.....						
Total.....				185,714	120,314	120,314

Under current law, the Budget Division, via the EnterpriseOne accounting system, produces a monthly report comparing actual expenditures to appropriations and budgetary allotments. LB 491 would require that report to be expanded to include monthly-reported progress towards outcome measures provided in the biennial strategic plans for each department and agency of state government. This functionality does not currently exist in the accounting system or in the NBRRS. This new mandate will require programming changes to the NBRRS so as to allow for the comparison of the performance measures provided in the biennial strategic plan to the actual progress reported each month by state agencies. Programming will also be required to develop the reporting capability within the NBRRS and to make such information available to the public. According to the estimate provided by the OCIO, the one-time developments costs for this functionality will be \$30,000. Annual ongoing costs related to the new functionality will be \$14,400. Development costs are lower than would be otherwise due to the ability to leverage prior programming in the existing NBRRS application.

The Budget Division will require an additional 1.0 FTE Budget Management Analyst/Senior to comply with the requirement to administer and enforce a process of gathering the monthly performance measurement data from state agencies, boards, and commissions and the reporting of progress towards performance measurement targets provided in the biennial strategic plans. This staff position will also support agency development of strategic plans and identification of performance measurement targets that are included with the biennial budget requests.

Finally, LB 491 amends section 81-1113.01 to provide that the Legislative Fiscal Analyst shall be provided the opportunity to review a final draft of the proposed strategic plan forms and performance measurement forms and given the opportunity to offer recommendations prior to distribution to agencies and departments.

The costs estimated in this fiscal note include only those expected to be incurred by the Administrative Services-State Budget Division. It does not include the costs of state agencies, boards, and commissions to develop their individual monthly performance measurement targets and to compile the monthly data necessary to report progress towards performance targets included with the biennial budget requests. This cost information needs to be collected from or estimated for all agencies of state government to present an accurate and complete fiscal analysis of the provisions of LB 491.

LB 491 Cost Estimate - State Budget Division

	<u>FY12</u>	<u>FY13</u>
<u>Personnel</u>		
Budget Management Analyst/Senior	72,414	72,414
Benefits	32,370	32,370
<i>Retirement</i>	5,431	5,431
<i>FICA/OASDI</i>	5,540	5,540
<i>Life Insurance</i>	23	23
<i>Health Insurance</i>	21,376	21,376
	<hr/>	<hr/>
	104,784	104,784
<u>Strategic Planning and Performance Training</u>	7,500	0
<u>Related Operating</u>		
Telephone	230	230
Closed Circuit TV	80	80
Computer Hardware	2,000	0
Computer Software	400	0
LAN/Email	320	320
Office Supplies	500	500
	<hr/>	<hr/>
	3,530	1,130
<u>NBRRS Costs</u>		
Design, Development, Testing	55,500	0
OCIO Web Hosting (page hits)	14,400	14,400
	<hr/>	<hr/>
	69,900	14,400
<u>Major Account Allocation</u>		
PSL	72,414	72,414
Benefits	32,370	32,370
Operating	78,430	15,530
Travel	500	0
Capital Outlay	2,000	0
	<hr/>	<hr/>
Total	185,714	120,314

2011 Legislative Bill Proposal Fiscal Note

RECEIVED

FEB 22 2011

Bill #: 491

State Agency: Administrative Services (excluding State Budget Division)

Prepared by: Roger Wilson

Date Prepared: 1-26-2011

Approved by:

LEGISLATIVE FISCAL

Phone: 402-471-1638

Estimate of Fiscal Impact – State Agencies

	FY 2011-12		FY 2012-13	
	Expenditures	Revenue	Expenditures	Revenue
General Funds	4,002.00		3,967.00	
Cash Funds	3,308.00		3,279.00	
Federal Funds				
Other Funds	197,648.00	102,479.00	195,896.00	101,571.00
Total Funds	204,958.00	102,479.00	203,142.00	101,571.00

Explanation of Estimate:

LB 491 changes the statutes governing the biennial budget process to require biennial strategic plans and monthly reporting of performance measurements.

LB 491 will impact Administrative Services in two distinct areas; as an Agency for reporting all Division and Program information and State Budget Division for providing the processes required for all Agencies, Boards and Commissions to report as required. This fiscal note will address only the impact to Administrative Services at the Agency level. State Budget Division will submit a separate fiscal note identifying the impact on their Division and cost necessary to produce and deliver the requirements as identified in LB491.

Administrative Services (AS) currently provides our Strategic Plan in the budget submission with our Agency narrative including our mission, vision and goals along with any budgetary modification requests. We currently report monthly financial performance measurements through the monthly allotment status report of expenditures and appropriations for the current Fiscal Year.

AS will be required to develop an annual strategic plan for each of our Divisions/Programs and report them as a separate document. The coordination of, as well as the maintaining and updating of the strategic plan for each Division/Program, can be absorbed within the current appropriation.

Each Division/Program would also be required to establish performance measurements and develop a process, including technology, to capture, analyze and internally report each of the performance measures on a monthly basis. It is assumed that the monthly reporting of performance measures would be implemented in the biennium beginning with FY13-14. The development and then the coordination of the monthly process for reporting performance measurements would require an additional FTE for AS within the Director's Office. The additional position would be required beginning January 2012 for developing all aspects related to the delivery of the strategic plan and monthly performance measurements in the FY13-14 and FY14-15 biennium. Salary, benefits (health insurance is budgeted based on the current State's share of the most expensive family plan) plus operating costs are estimated at \$42,479 in FY11-12 (half year) and \$81,571 in FY12-13. There would be additional ongoing annual operating costs including communication and data processing costs, office supplies, rent/depreciation, printing, etc. In addition there would be one time costs for equipment needed for the new employee of \$2,500 in FY11-12.

Development costs for each Division's/Program's performance measurements would require additional appropriation depending on the technology/software utilized. There would be an additional fiscal impact either for the purchase of new software and or for programmer time to create the tracking, analysis and internal monthly reporting of each of the Division/Program performance measurements. The appropriation impact of this is estimated to be \$60,000 in the first year to develop the tracking and analysis required to internally produce these monthly performance measurements and an estimated on-going cost of \$20,000. These estimates do not include costs for technology as identified by the State Budget Division. The estimated total fiscal impact and appropriation increase in FY11-12 is \$102,479 (\$42,479+\$60,000 = \$102,479) and \$101,571 in FY12-13 (\$81,571+\$20,000 = \$101,571) for the Director's Office.

The increase in appropriation (costs) in the Director's Office would be billed back to the Divisions/Programs for the service of analyzing and coordinating the strategic plan and the delivery of the monthly performance measurements to the State Budget Division. This increase in the assessment is reflected in the revenue section in the table above. This would also result in the need for additional appropriation due to the increased assessments for each of the Divisions/Programs based on their funding source to pay for the Director's Office assessment increase totaling \$102,479 in FY11-12 and \$101,571 in FY12-13. Based on current assessment allocation by the Directors Office, the Divisions/Programs would require increases in appropriation for the following fund types; in FY11-12 of - General Funds \$4,002, Cash Funds \$3,308 and Other Funds \$95,169 = \$102,479 and in FY12-13 of - General Funds \$3,967, Cash Funds \$3,279 and Other Funds \$94,325 = \$101,571.

Major Objects of Expenditure

Personal Services:	Number of Positions			2011-12	2012-13
Position Title:	11-12	12-13		Expenditures	Expenditures
Budget Analyst	1	1		23,447.00	47,832.00
Benefits				14,264.00	29,204.00
Operating				164,747.00	126,106.00
Travel					
Capital Outlay				2,500.00	
Capital Improvements					
TOTAL				204,958.00	203,142.00

Note: The 1 FTE for FY11-12 is requested for 6 months (January through June, 2012)

RECEIVED

FEB 18 2011

2011

Please complete ALL (5) blanks in the first three lines.

LB 491 FISCAL NOTE

LEGISLATIVE FISCAL

State Agency OR Political Subdivision Name: (2) DEPARTMENT OF CORRECTIONAL SERVICES

Prepared by: (3) Dawn-Renee Smith Date Prepared: (4) 2/10/2011 Phone: (5) 479-5713

ESTIMATE PROVIDED BY STATE AGENCY OR POLITICAL SUBDIVISION

	FY 2011-2012		FY 2012-2013	
	EXPENDITURES	REVENUE	EXPENDITURES	REVENUE
GENERAL FUNDS	<u>64.132</u>	_____	<u>116.264</u>	_____
CASH FUNDS	_____	_____	_____	_____
FEDERAL FUNDS	_____	_____	_____	_____
OTHER FUNDS	_____	_____	_____	_____
TOTAL FUNDS	<u>64.132</u>	_____	<u>116.264</u>	_____

Return by date specified or 72 hours prior to public hearing, whichever is earlier.
Explanation of Estimate:

LB 491 changes state budget preparation provisions.

NDCS has 25 nationally-recognized performance measures that are tracked on a monthly basis for the Association of State Correctional Administrators (ASCA). While these indicators are integral to the planning and operation of the agency, they are not directly tied to the budget system. NDCS is fully accredited by the American Correctional Association (ACA). Each accredited program has performance measurements. There are 10 facilities, each of which is a program in the budget system and each having multiple sub-programs. Additionally, there are other programs (i.e., adult parole, CSI, central administration), which also have multiple sub-programs. The current performance measures do not address each aspect of each program, sub-program, and activity, rather a more general assessment is used by NDCS.

- A statement of mission, goals, strategies and performance measures of the agency:
This is currently provided within the biennium budget request.
- Identification of priority and other service populations under current law and how those populations are expected to change within the time period of the plan:
While not systematically compiled and reported, this is currently addressed within the agency through the budgeting and agency policies.
- An analysis of likely or expected changes in the services provided by the agency:
While not systematically compiled and reported, this is currently addressed within the agency through budgeting and agency policies.
- Monthly input, output, and outcome measures for the agency:
DCS submits nationally recognized performance measures as part of its biennium budget requests. Linking this information to the budget system and to each program, sub-program, and activity could not be absorbed by the existing staff complement.

- A description of the activities of the agency that have received either lesser priority or have been eliminated from the agency's mission or work plan over the previous year because of changing needs, conditions, focus or mission:

While not systematically compiled and reported, DCS performs this analysis as part of operating its facilities and programs and makes reductions as appropriate.

DCS does not have the infrastructure or staffing to compile and report monthly performance measures for all programs, sub-programs and tie those to the budget system. Reporting at the activity level is neither tied to performance measures nor reported monthly.

The State's NIS/E1 system currently provides a monthly budget report which compares actual expenditures and allotments. However, NDCS does not currently report monthly progress toward outcome measures from the agency's biennial strategic plan. NDCS does not have the infrastructure and staffing to do currently do this type of monthly reporting. However, NDCS internally gathers monthly data regarding performance measures that assist agency efficiency. NDCS compiles and disseminates a "Monthly Data Sheet" which highlights different measures each month.

The fiscal impact to implement the formalized strategic planning process and the additional monthly reporting requirements would be 2.0 FTE: 1.0 Budget Officer III to compile data and report to the budget system; and 1.0 Administrative Assistant III to assist the Planning Administrator and coordinate the formalized strategic planning process. Both FTE would need to be in place in January 2012 to begin planning and preparation of the objectives for the next bi-ennium as prescribed in the bill.

MAJOR OBJECTS OF EXPENDITURE

Personal Services:

<u>POSITION TITLE</u>	<u>NUMBER OF POSITIONS</u>		<u>2011 -2012</u>	<u>2012-2013</u>
	<u>11-12</u>	<u>12-13</u>	<u>EXPENDITURES</u>	<u>EXPENDITURES</u>
<u>Budget Officer III</u>	<u>1.0</u>	<u>1.0</u>	<u>24,194</u>	<u>48,389</u>
<u>Administrative Assistant III</u>	<u>1.0</u>	<u>1.0</u>	<u>19,715</u>	<u>39,430</u>
Benefits			<u>13,173</u>	<u>26,345</u>
Operating			<u>1,000</u>	<u>2,000</u>
Travel			<u>50</u>	<u>100</u>
Capital outlay			<u>6,000</u>	
Aid				
Other				
Capital improvements				
TOTAL			<u>64,132</u>	<u>116,264</u>

RECEIVED

FEB 24 2011

LB(1) 0491

FISCAL NOTE

LEGISLATIVE FISCAL

2011

ESTIMATE PROVIDED BY STATE AGENCY OR POLITICAL SUBDIVISION

State Agency or Political Subdivision Name: (2) Department of Health and Human Services

Prepared by: (3) Willard Bouwens

Date Prepared: (4) February 23, 2011

Phone: (5) 471-8072

	FY 2011-2012		FY 2012-2013	
	EXPENDITURES	REVENUE	EXPENDITURES	REVENUE
GENERAL FUNDS	\$137,392		\$236,293	
CASH FUNDS				
FEDERAL FUNDS				
OTHER FUNDS				
TOTAL FUNDS	\$137,392	\$0	\$236,293	\$0

Return by date specified or 72 hours prior to public hearing, whichever is earlier.

Explanation of Estimate:

LB0491 requires the development of a biennial strategic plan and monthly performance measures to track progress of the plan. This process would require 3 FTE to implement and maintain. One FTE would be a DHHS Administrator III who would be responsible for: a) managing the Department's strategic planning process and coordinating the development and ongoing review and revision of the strategic plan document; and b) working closely with the Department's Chief Executive Officer, Chief Operating Officer and Division Directors to identify agency goals and strategies. Another FTE would be a Program Analyst who would be a person with a macro-level understanding of the issues facing the Department and responsible for: a) identifying priority and other service populations under current law and how those populations are expected to change within the time period of the plan; b) analyzing likely or expected changes in the services provided by the Department; c) describing the activities of the Department that have received either lesser priority or have been eliminated from the Department's mission or work plan over the previous year because of changing needs, conditions, focus, or mission. The final FTE would be a DHHS Program Performance Measurement Consultant responsible for working with DHHS programs to: a) identify performance measures; b) identify methods for collecting and reporting performance measure data; and c) prepare monthly performance measure reports for the Department and d) assisting the DHHS Administrator III and the Program Analyst as needed.

As this process begins with the next submitted biennial request (September, 2012), this note assumes staff would start January 2012 in order to meet that time requirement.

MAJOR OBJECTS OF EXPENDITURE

PERSONAL SERVICES:	POSITION TITLE	NUMBER OF POSITIONS		2011-2012	2012-2013
		11-12	12-13	EXPENDITURES	EXPENDITURES
	Program Analyst	.5	1	\$19,245	\$38,490
	DHHS Program Performance Measurement Consultant	.5	1	\$24,027	\$48,054
	DHHS Administrator III	.5	1	\$32,091	\$64,183
	Benefits.....			\$30,145	\$60,291
	Operating.....			\$13,223	\$25,275
	Travel.....				
	Capital Outlay.....			\$18,660	
	Aid.....				
	Capital Improvements.....				
	TOTAL.....			\$137,392	\$236,293

RECEIVED
 JAN 27 2011
 LEGISLATIVE FISCAL

2011

Please complete ALL (5) blanks in the first three lines.

LB⁽¹⁾ 491 **FISCAL NOTE**

State Agency OR Political Subdivision Name: University of Nebraska
 (2)

Prepared by: (3) Michael Justus Date Prepared: (4) January 26, 2011 Phone: (5) 472-2191

ESTIMATE PROVIDED BY STATE AGENCY OR POLITICAL SUBDIVISION

	<u>FY 2011-2012</u>		<u>FY 2012-2013</u>	
	<u>EXPENDITURES</u>	<u>REVENUE</u>	<u>EXPENDITURES</u>	<u>REVENUE</u>
GENERAL FUNDS	_____	_____	_____	_____
CASH FUNDS	_____	_____	_____	_____
FEDERAL FUNDS	_____	_____	_____	_____
OTHER FUNDS	_____	_____	_____	_____
TOTAL FUNDS	=====	=====	=====	=====

Return by date specified or 72 hours prior to public hearing, whichever is earlier.

Explanation of Estimate:

LB 491 would require agencies to submit a biennial strategic plan and monthly performance measures by programs, subprograms and activities as part of the biennial budget request process.

The University of Nebraska already submits copies of its Strategic Framework and Accountability measures with its biennial budget submission. The University of Nebraska Strategic Framework guides university-wide planning to help build and sustain a Nebraska that offers its citizens educational and economic opportunity and a high quality of life. The framework consists of six inter-related goals emphasizing access and affordability, quality programs, workforce and economic development, research growth, engagement with the state, and accountability. Each goal has related objectives, with strategies and accountability measures developed for Board and university-wide monitoring over a multi-year period. A set of strategic dashboard indicators monitoring these goals are reported at each Board of Regents meeting.

In addition, each campus has established a set of quality indicators that provide a means to evaluate achievement and momentum related to many of these objectives. These indicators can be found on the University's website (<http://www.nebraska.edu/strategic-framework.html>).

If the practices outlined above are deemed sufficient to meet the requirements of LB 491, we would anticipate no additional fiscal impact. On the other hand, if the intent is to require this practice at the lowest level of the University structure, the fiscal costs would be substantial.

MAJOR OBJECTS OF EXPENDITURE

Personal Services:

<u>POSITION TITLE</u>	<u>NUMBER OF POSITIONS</u>		<u>2011-2012 EXPENDITURES</u>	<u>2012-2013 EXPENDITURES</u>
	<u>11-12</u>	<u>12-13</u>		
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Benefits.....	_____	_____	_____	_____
Operating.....	_____	_____	_____	_____
Travel.....	_____	_____	_____	_____
Capital outlay.....	_____	_____	_____	_____
Aid.....	_____	_____	_____	_____
Capital improvements.....	_____	_____	_____	_____

FISCAL NOTE LB491

nebraska state patrol

FEB 23 2011

LEGISLATIVE FISCAL

Prepared By	Little, John
Date Prepared	2/11/2011
Prepared Phone	402-479-4945

Estimate Provided By State Agency or Political Subdivision

	FY 2011-2012		FY 2012-2013	
	Expenditures	Revenue	Expenditures	Revenue
General Funds	105,500.00		55,500.00	
Cash Funds				
Federal Funds				
Other Funds				
Total Funds	105,500.00		55,500.00	

Explanation of Estimate:

LB491 will require that each agency submit a biennial strategic plan, monthly performance measurements, and a statement in writing giving facts and explanations of reasons for each item of appropriation requested.

The Nebraska State Patrol looks to the strategic planning process as a guideline to guarantee the agency operates in the most efficient and effective manner possible. The Nebraska State Patrol is a very diverse agency and strives to use these planning opportunities to provide all citizens of Nebraska professional law enforcement services while still being cognizant of our budgetary limits. It has become evident that our budget reviews and efficient operation of the agency have enabled us to weather difficult financial times. It is also clear that our efforts will require all employees to allocate resources of the State in the most efficient manner possible. We will continue with our data-driven and intelligence-led policing models to ensure we place our resources in locations where they are needed most.

The NSP establishes goals and objectives as an organized means of involving each organizational component in a work plan that promotes effective and efficient effort towards achievement of the Agency's mission and as a basis for measuring progress. While the Agency's Strategic Plan encompasses the entire organization over several years, annual goals and objectives focus on the operation of smaller divisions within the Nebraska State Patrol. The annual formulation of goals and objectives, attendant with quarterly reviews of progress, emphasizes the importance of providing direction and unity of purpose to employees. All Troop Area and Division Commanders submit goals and objectives that are uniform with the operational goals of their Troop Area or Division. These statements are consistent with the NSP's Mission and Goals Statement, and reflect progress towards achievement of the Strategic Plan. Uniformity in the administration and operation of the NSP is essential. An annual inspection process is a crucial mechanism for evaluating the quality of the Patrol's operations, ensuring that the Agency's goals are being pursued, identifying the need for additional resources, and guaranteeing that control is maintained throughout the Agency. The knowledge and information gained through this process is a way to ensure that the Agency is running as effectively and efficiently as possible and at the same time, being a good steward of the State's resources.

The agency continues to work to advance the downward trend of the State of Nebraska's fatality rate so that it stays the lowest on record. We have made it a priority to engage our traffic safety stakeholders and all members of the agency in this process. By using traffic safety statistics, we are placing our resources in the locations that demonstrate the greatest needs. Joint operations with our law enforcement partners are force multipliers that have a greater effect on crime and traffic crashes. Research studies with our academic partners have verified that our operations have been properly planned. This same data is being used by our Investigative Services Division to take a proactive approach to those negative events that affect our citizens. We continue to focus on the technical and computer-based threats to our citizens in an effort to remove these fears before they occur.

The Nebraska State Patrol has infrastructure and systems in place to develop the strategic plan and performance measures required by LB491. Further refinements to the strategic planning process would be required to meet the monthly requirement for developing

performance measures and providing data to a central repository for gathering this data. The Nebraska State Patrol would need to develop an interface between the management informations systems of the Nebraska State Patrol and the central repository developed by the budget division. An additional FTE position would be required to fulfill the monthly requirements contained in LB491.

Major Objects of Expenditure

Position Title	Number of Positions		FY 2011-2012	FY 2012-2013
	FY 2011-2012	FY 2012-2013	Expenditures	Expenditures
IT Data Base Analyst	1.0	1.0	41,100.00	41,100.00
		Benefits	14,400.00	14,400.00
		Operating	50,000.00	
		Travel		
		Capital outlay		
		Aid		
		Capital improvements		
		Total	105,500.00	55,500.00