

# STATE OF NEBRASKA

## JOHN A. GALE SECRETARY OF STATE

January 8, 2018

P.O. Box 94608 State Capitol, Suite 2300 Lincoln, NE 68509-4608 Phone 402-471-2554 Fax 402-471-3237 www.sos.ne.gov

Patrick J. O'Donnell, Clerk Clerk of the Legislature State Capitol, Room 2018 Lincoln, NE 68509

Dear Mr. O'Donnell,

Pursuant to the requirement in Neb. Rev. Stat. 84-901.03, following is the index of all currently applicable rules and regulations and guidance documents for the Secretary of State's Office:

#### **Rules and Regulations Index:**

- 1. State Records Administrator (Title 430)
- 2. Mail Only Precinct and Early Voting Rules and Regulations (Title 432)
- 3. Licensing Regulations (Title 433)
- 4. Electronic Filing of Business Entity Documents (Title 434)
- 5. Administrative Rules for Article 9 Uniform Commercial Code (Title 436)
- 6. Digital Signature Regulations (Title 437)
- 7. Central Filing Information Regarding Agricultural Products (Title 438)
- 8. Nebraska Trademark Regulations (Title 439)
- 9. Address Confidentiality Act Regulations (Title 440)

#### **Guidance Document Index:**

#### **Business Services:**

- 1. Preventing Business Identity Theft
- 2. New Business Information
- 3. New UCC Search Methodology Changes
- 4. Filing Compliance Chart
- 5. Unique Identifier Number (UIN) Memo
- 6. Memorandum of Statutory Liens and the UCC
- 7. Memo Regarding Mobile Notary Services

- 8. Updated Notice Regarding Mobile Notary Service
- 9. Notary Frequently Asked Questions.
- 10. Advisory on Notary Associations
- 11. Name Availability and Reservation Procedures
- 12. Best Filing Practices for Corporate and Business
- 13. EFS Name Searches
- 14. Steps to Obtain a New Notary Commission
- 15. Steps to Renew a Notary Commission
- 16. Signature by Mark Acknowledgement Form
- 17. Signature by Notary Acknowledgement Form
- 18. Notary Sample Journal
- 19. Notary Journal Instructions

#### **Elections:**

- 1. Initiative and Referendum Process
- 2. Voter Rights
- 3. Voting Deadlines for Elections
- 4. Voter Information Frequently Asked Questions
- 5. FAQ for NEReg2Vote (English)
- 6. FAQ for NEReg2Vote (Spanish)
- 7. Guide for Registering to Vote and Voting
- 8. Felon Voting Rights FAQ
- 9. Student Voters
- 10. Military Voters
- 11. Overseas Voters
- 12. Voter Registration Background
- 13. Voter File Request
- 14. HAVA Background
- 15. HAVA Administrative Complaint Procedure
- 16. HAVA Administrative Complaint Form
- 17. 2018 Filing Fee Schedule
- 18. Instructions for Candidates

#### Licensing:

- 1. Athlete Agent Initial Instructions
- 2. Athlete Agent Reciprocal Instructions
- 3. Civil Litigation Funding Companies Initial Application Requirements
- 4. Requirements for Private Detective Licensing

### **Records Management:**

#### 1. State Records Board Grant Information

If you have any questions regarding this index, please contact me at <a href="mailto:colleen.byelick@nebraska.gov">colleen.byelick@nebraska.gov</a> or via phone at 402-471-8076.

Sincerely,

Colleen Byelick

Chief Deputy/General Counsel